

**WALES COUNCIL FOR VOLUNTARY ACTION**  
**CYNGOR GWETHREDU GWIRFODDOL CYMRU**

# **39th ANNUAL REPORT**

**39ain ADRODDIAD BLYNYDDOL**

**1985 - 86**



# 39th ANNUAL REPORT

1985/86

## 39ain Adroddiad Blynyddol



Llys Ifor, Crescent Road, Caerffili CF8 1XL. Tel: 869224/869111

### President

### Vice Presidents

Wynford Vaughan-Thomas, CBE

Mr. G.T. Cantley

Mr. Ivor V. Cassam

Sir William Crawshay,

DSO, ERD, TD, DL

Dr. A.B. Oldfield Davies, CBE, LLD

Mr. Leonard Churchman Davies, JP

The Rt. Hon. Lord Heycock,

CBE, CStJ, JP, DL, LLD

Mr. H. Noel Jerman

Mr. Leslie Sketch

Sir William Thomas, BT, TD, JP, DL

Professor G.F. Thomason, CBE

Sir Donald Walters

Mr. Charles Harrison, JP, FCA, FCIS

Mr. Aubrey Jones, C Eng., FIMinE

Mr. Julian Phillips — Messrs. Phillips &

Buck

Mr. Hywel Griffiths

### Chairman

### Vice Chairman

### Honorary Treasurer

### Honorary Solicitor

### Director/Secretary

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## THE WALES COUNCIL FOR VOLUNTARY ACTION

The WCVA is an independent national organisation that aims to:

- promote and support voluntary action and community development in Wales
- provide services for the voluntary sector
- extend the range of voluntary activity

The Council is the main national resource, representative and development agency for the Welsh voluntary sector. It undertakes a range of activities designed to extend voluntary action throughout Wales, as well as providing specific services for its member organisations.

### THIS REPORT

Describes the main items in WCVA's work in the year ending 31st March 1986.

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# CHAIRMAN'S REPORT

## ADRODDIAD Y CADEIRYDD

Ten years ago I was invited to become the Chairman of the Council of Social Service for Wales (as the Council was then called). At the time the Council was facing many difficulties and I was asked to take on the task of steering the Council into new avenues of activity.

With the help of my colleagues on the Executive Committee and of course the hard work of the staff of the Council we created a new role for the Council as a pioneering body and as a national institution serving the voluntary sector in Wales.

Looking back I am particularly pleased with the original work we did as a leading sponsor of training schemes for the young unemployed in Wales. Unfortunately the tide of unemployment did not recede in the years which followed but the Council maintained its commitment giving support to other voluntary sponsors throughout the Principality. More recently as this report records we have again taken an initiative to develop worthwhile social service activities with the help of people who are long term unemployed.

It is also satisfying to recall how over these years the Council has built up good relationships with other organisations serving the voluntary sector in Wales and elsewhere. I am also glad that we play our part at the national and international level and that there too we have developed close and cooperative relationships with organisations such as the NCVO, the Volunteer Centre and the International Conference of Social Welfare.

Now at the end of ten years involvement as Chairman it seems appropriate and desirable that there should be some rotation in the office to allow for the introduction of new ideas and new visions. I have therefore decided to retire from the office. However it

Fe'm gwahoddwyd ddeng mlynedd yn ôl i fod yn Gadeirydd Cyngor Gwasanaeth Gymdeithasol i Gymru (fel y gelwid y Cyngor ar y pryd). Yn y dyddiau hynny, wynebai'r Cyngor lawer o anawsterau, ac fe ofynnwyd i mi ymgymryd â'r gwaith o lywio'r Cyngor i feysydd gweithgaredd newydd.

Gyda chefnogaeth fy nghyd-aelodau o'r Pwyllgor Gwaith, ac wrth gwrs gwaith caled staff y Cyngor, llwyddom i greu swyddogaeth newydd i'r Cyngor fel corff arloesol ac fel sefydliad cenedlaethol yn gweinyddu'r adran wirfoddol yng Nghymru.

Wrth edrych yn ôl, rwyf yn arbennig o falch am y gwaith gwreiddiol a wnaethom fel noddwyr arweinïol cynlluniau hyfforddiant i bobl ifanc di-waith yng Nghymru. Yn anffodus, ni chilliodd penllanw diweithdra yn ystod y blynyddoedd a ddilynodd, ond cynhaliodd y Cyngor ei ymroddiad, gan gefnogi noddwyr gwirfoddol eraill trwy Gymru benbaladr. Yn ddiweddarach, fel y'i nodir yn yr adroddiad yma, rydym wedi rhoi cychwyn i gynllun i ddatblygu gweithgareddau buddiol ym maes gwasanaethau cymdeithasol, gan ddefnyddio help pobl sydd yn ddi-waith am gyfnod hir.

Daw boddhad hefyd wrth gofio sut y mae'r Cyngor, dros y blynyddoedd hyn, wedi meithrin cyfathrach dda gyda mudiadau eraill sydd yn gwasanaethu'r sector gwirfoddol yng Nghymru a thu hwnt. Rwyf hefyd yn ymfalchïo yn y ffaith ein bod yn weithgar ar lefelau cenedlaethol a rhyngwladol, a'n bod wedi datblygu perthynas agos a chydweithredol gyda mudiadau megis Cyngor Cenedlaethol Mudiadau Gwirfoddol, Canolfan y Gwirfoddolwyr a Chynhadledd Ryngwladol Lles Cymdeithasol.

Ac yn awr ar ddiwedd gweithgaredd fel Cadeirydd dros gyfnod o ddeng mlynedd,

gives me the greatest pleasure to be taking this step at the conclusion of a year which will be recognised, I believe, as one of the most formative in the Council's history. I congratulate everyone involved on the achievement which has been made this year.

I wish my successor, Sir Donald Walters, every success in his period of office and hope that he will enjoy the same degree of support and companionship from fellow Members of the Council and from its staff as I have done.

To them all I extend my very best wishes and look forward to hearing great things of the Council's progress in years to come.

mae'n ymddangos yn adas ac yn ddymunol i mi bod rhywfaint o symud yn y Swydd, i ganiatáu cyflwyniad syniadau a gweledigaethau newydd. Rwyf wedi penderfynu felly i ymdddeol o'r Swydd. Ond mae'n bleser arbennig i mi wneud hyn ar derfyn blwyddyn a gydnabyddir, rwyn sicr, fel un o'r mwyaf creadigol yn hanes y Cyngor. Dymunaf longyfarch pawb a gyfrannodd i lwyddiant y flwyddyn hon.

Dymunaf pob llwyddiant i'm dilynnydd, Syr Donald Walters, yn ystod ei gyfnod yn y Swydd, gan obeithio y bydd yntau hefyd yn ei dro yn cael y cyfle i werthfawrogi'r un radd uchel o gefnogaeth ac o gyfeillgarwch ar ran ei Gyd-Aelodau o'r Cyngor, ac o'i staff, y bu yn fraint i mi eu mwynhau a gwerthfawrogi.

Estynnaf iddynt oll fy nymuniadau gorau i gyd, ac edrychaf ymlaen at glywed am gyraeddiadau ac am lwyddiant y Cyngor yn ystod y blynyddoedd sydd i ddod.

## LISBURNE



# DIRECTOR'S REPORT

The year 1985/86 was a year of intense hard work for everyone involved in the Council's affairs. It was also a year of considerable achievement. As the record which follows shows the Council not only succeeded in developing and adopting a complete new set of strategies but was also able before the end of the year to take a number of significant initiatives in order to implement them.

The resource base of the Council is, by comparison with other national Councils, quite small. During the year we have been successful in improving that resource base in some small degree but the achievement of the year has only been possible because of the voluntary commitment of Members, Staff and others who have given time and expertise towards developing the national role of the Council.

## The National Review

### The Commissions

The completion of this work, begun at the end of 1984, was the major task undertaken during this year. Six Commissions composed of individuals with special knowledge and expertise had been appointed with varying but complementary terms of reference covering the whole spectrum of support for voluntary action in Wales from funding to training. From April 1985 the tempo of their work increased in order to meet the July deadline with meetings nearly every week and the drafting and redrafting of final reports. All six reports emerged on time and were put together to form the first comprehensive Review of support for voluntary action in Wales. The overwhelming impression which emerged from the Review was that support for voluntary action in Wales was far from adequate and specific recommendations were made regarding what action the

Council, for its part, should take to remedy the situation.

### The Response of the Executive Committee

The Review, which had been published during the summer, was presented to the Executive Committee at its September meeting. It was received as a set of policy development papers from which the Council would formulate the main outline of its strategy for the years ahead and upon which new programmes of activity would be constructed.

The Executive Committee accepted in broad terms all the recommendations made and agreed to implement all those that were within its power to do. It also agreed to seek the additional resources required to extend existing activities so as to take action on those proposals which were within the Council's terms of reference. Finally it was agreed that the Council should take initiatives with others to set up and establish the proposed Welsh Voluntary Trust and the economic and social research institution.

## The Response of the Staff Team

Bearing in mind that the staff were fully committed to maintaining and extending existing commitments it is entirely to their credit that at the end of the year, 6 months after the Executive Committee endorsed the Review, action can be reported on so many of the recommendations which were accepted. Thus by March 31st 1986

- a major initiative had been taken to set up the Welsh Voluntary Trust involving consultations with many key people in various important institutions and locations and the submission of an application for funds to set up the Trust:
- further research had been completed on the Welsh Church Act Funds:
- a charity information resource centre had been established with the assistance of a grant from the Gulbenkian Foundation and a staff member seconded from N.C.B. Enterprises:
- a national conference had been held on funding for voluntary action in Wales attended by 150 representatives where the Welsh Voluntary Trust proposal was unanimously endorsed:
- the Council had adopted and begun to implement support for community development as a major strategy for assisting voluntary action in Wales:
- a community development extension education programme had been designed and a submission made to the Home Office for the resources required to implement the programme:
- meetings and negotiations had been undertaken with W.A.C.V.C. and other Local Development Agencies

culminating in the first all-Wales Forum meeting attended by representatives of over 40 Local Development Agencies at Llandrindod in March:

- a programme for providing close support for local development agencies had been produced and an appropriate submission made to the Welsh Office:
- the Council had made further representations to the Welsh Office regarding the extension to Wales of the L.D.A. Development Fund and had set up the liaison for monitoring developments in England:
- a National Consultative Forum composed of all the major national voluntary organisations in Wales was established, administrative support for its work was provided and two meetings of National Advisory Groups producing reports responding to Government consultations were produced:
- extensive research, monitoring, consultation and experimentation enabled the Council at the end of the year to produce detailed proposals for assisting voluntary organisations to employ new technology and in particular to enable them to participate in the computer linked Welsh Information Network.

Of all the major recommendations adopted by the Council the only one on which only very limited action was taken was that concerned with the setting up of an economic and social research institution. With this one exception it can be claimed that all the major strategies proposed had been made operational and that extensive commitments had been made extending into the following year.



# Activities in Relation to Existing Commitments

## Publications

The main publication is **Network Wales** which is a monthly journal providing information on current developments, reviews, analysis of important issues, comment, etc. It is distributed to all Council Members free and to several hundred subscribers as well as to MP's, MEP's, Social Service Departments and Public Libraries.

During the year eleven issues of **Network** were published and over the year the readership increased by 10%.

## Organisational Development

Four national networks in the process of forming were given active support during the year. Amongst these was the Standing Conference for Voluntary Organisations concerned with mental handicap (SCOVO) for which the Council has an agency service responsibility. Unfortunately SCOVO lost its sole professional officer in October 1985 subsequent to which it became engaged in a lengthy review process to determine its future policies and programmes.

The other network which made substantial claims on staff time was the Wales Child and Family Alliance.

## Education and Training

The work of this unit is to arrange training and educational events directly or in combination with others to specific needs and interests of people working in voluntary organisations. This was the first full year of running as a unit consequently the training programme prepared at the beginning of the year contained both demand-led and exploratory elements. Not all the ideas worked but 11 courses and 3 seminars were successfully held covering such issues as project planning, working with volunteers, developing and using community resources, JCC representation, etc. Course material was prepared on 8 separate subject areas. Two national conferences were successfully organised and well attended: the first in June was concerned with Care in the Community, the second in December was concerned with Funding Voluntary Action and formed part of the initiatives flowing from the Review.

## National Consultative Forum

The Forum established during this year was quickly brought into operation in order to respond to two Government Consultative publications. National Advisory Groups were formed to respond to the Welsh Office consultation paper **A Good Old Age** and also to the **Local Government Bill**. In each case reports were made, published, and circulated to all interested parties.

During the year all library holdings were catalogued and a housekeeping system established for controlling databases held on computer. As the internal organisation of the information system was improved so too externally significant new relationships were set up with other information systems and arrangements for exchanges were developed.

Research was undertaken in response to inquiries and in relation to five major issues of significance during the year:

- The Data Protection Act 1984
- The application of new technology to voluntary organisations
- Public Expenditure Support for voluntary organisations
- The Social Security Review
- The Widdicombe Enquiry.

Six of the existing information sheets were reviewed and updated and one new information sheet on the operation of the Data Protection Act was produced. This Act gave rise to much concern amongst voluntary organisations consequently 4 seminars on its operation were given in different parts of the country.

Overall the various uses made of the research and information service increased substantially during 1985/86. General enquiries rose by over 50% and there was an increased take-up on information sheets with over 3000 distributed during the year.

The Unit, funded by the MSC, gives special support to voluntary organisation sponsors of schemes funded by the MSC. For the most part this refers to YTS schemes. The work consists of arranging and addressing meetings, writing and publishing information and discussion papers, representation and consultation work.

During the year 12 meetings were arranged of the S.E. Wales Network of voluntary sponsors and four meetings organised on an all-Wales basis. In addition three seminars were addressed and contributions made to the meetings of 2 Area Manpower Boards.

National representation was strengthened during the year with the appointment of Professor Broady as Welsh voluntary sector representative to the Special Employment Measures Advisory Group (SEMAG) and the setting up of a consultative system in relation to that appointment.

Publications included 4 regular bulletins and 4 special bulletins in relation to the introduction of the new Y.T.S. A number of discussion papers were also produced including the publication of DP2 **The Welsh Youth Labour Market**. The standard information pack for voluntary sponsors was also updated.

With the expansion of the C.P. programme and the Government's inclination towards making Y.T.S. an employer led scheme two pressures emerged during the year. First the increased involvement of voluntary organisations as sponsors of C.P. projects led to a sharp increase in the number of requests for assistance from that quarter. Secondly the absence of a buoyant private sector in many parts of South Wales made it necessary for many voluntary sponsors to continue in operation in what are now much tougher circumstances.

## Opportunities for Volunteering

The OFV fund which is controlled separately by a committee appointed by the Secretary of State is administered and serviced by the Council. In this year it distributed £190,000 in the form of grants to 91 organisations. It is worth noting however that the total number of applications received was 188 and the total amount applied for was £617,000.

In addition to the secretarial and financial services provided the Council has assisted with information, contacts for referrals, evaluation and, this year for the first time, an involvement in training directed towards the personal development of key members of voluntary organisations promoting volunteering. (The annual report of OFV is published separately by the Committee).

## Further Developments

### Take Care

Concern for the lack of support for voluntary organisations in Mid Glamorgan, a constant monitoring of the high rates of unemployment in the valleys, demographic research into the social characteristics of run-down industrial areas and an interest in the community development involvement of long term unemployed people stimulated by membership of the European Community Development Exchange all combined to form the original idea of the Take Care Project.

The occasion which prompted the initiative was the announcement by the E.E.C. of the second Anti-Poverty Programme in early 1985. In the absence of any intermediary voluntary agency in Mid-Glamorgan it was decided that the Council should take an initiative as a substitute local development agency and set up a pilot project.

The aim of the project is to establish locally managed schemes providing a home repair and maintenance service to elderly owner occupiers involving long term unemployed people. Beginning in one location the project will move on to replicate the scheme in other areas of need in Mid-Glamorgan. The project received widespread support from the E.E.C. from the Local Authorities, from the M.S.C. and from voluntary organisations with direct interests such as Age Concern and the National Federation of Housing Associations.

Carrying the project forward from its inception, undertaking the necessary research, holding meetings with interested parties, negotiating support, preparing applications for funding, designing the programme and, finally, recruiting the staff to run it was all undertaken within the year.

The conclusion was most satisfactory. At the end of the year funding was obtained from the E.E.C. Anti-Poverty Programme and from the Opportunities for Volunteering Fund, and support was promised from the M.S.C. Community Programme. A management committee was appointed under the chairmanship of Sir Bryan Hopkin, and the Project Leader and Assistant Project Leader appointed. The project was launched in March 1986.

## C.A.F. Funds

Since its separation from N.C.V.O. and establishment as an institution in its own right C.A.F. has continued to pay a levy to N.C.V.O. to support national development activities. Negotiations had been taking place over a number of years to secure a share of that levy for national development in Scotland, Northern Ireland and Wales. During this year those negotiations came to a conclusion and it was agreed that the product of the levy should be shared by reference to proportion of population in each of the four countries. For the council this represents a permanent contribution to its budget from charitable sources which is most welcome. For N.C.V.O. it represents a drop in income from the same source and its Officers deserve full credit for their willingness to agree to this very equitable agreement.

## Administration and Staffing

### Membership

Membership records were revised during the year and transactions concerned with membership were computerised.

## Secretarial & Admin. Support

The arrangements for secretarial and administrative support were reviewed for the Council by Mrs. Ruth Common Personnel Officer to NCVO. In consequence a number of adjustments were made to job descriptions and gradings.

## Staff Movements

Lindsey Williams returned after maternity leave in September 1985 at which time Robert Peart who had been appointed as temporary Publications Officer and who kept Network in circulation in her absence returned to full-time writing.

Mr. & Mrs. Lewis, our much esteemed caretakers, retired in October 1985 with our very good wishes.

Valerie Crees was appointed Receptionist and Information Assistant in October 1985.

Peter Bryant was appointed Projects Development Officer in September 1985.

Tom Bell was appointed Project Leader and Judith Bevan was appointed Assistant Project Leader to the Take Care Project in March 1986.

Brian Mountford was seconded from N.C.B. enterprises in February 1986 to help set up the Charities Information Unit.

## Accommodation

Despite bringing the flat, formerly occupied by Mr. & Mrs. Lewis, into use as office accommodation Llys Ifor was, at the end of the year, bursting at the seams. In order to house the Take Care Project a Portakabin was purchased and sited within the compound at the rear of the building.



# MEMBERS OF THE EXECUTIVE COMMITTEE

## Chairman Vice Chairman

The Earl of Lisburne  
Mr. Charles E. Harrison, JP  
Mr. Graham Benfield  
Professor Maurice Broady  
Dr. T. Chapman, MBE  
Mr. David Cox, LVO, MBE  
Mrs. Marjorie Dykins  
Mr. Joe Hennessey, OBE  
Mr. Graham Illingworth  
Mr. Neil Jameson  
Mr. I.T. Jones  
Mr. J.O. Jones, MBE  
Mrs. G.M. Lysaght  
Mr. Roy Manley  
Mrs. Edith Morgan  
Mr. T.G. Parry, FSCA, ACIS, MBE  
Mr. John Payne  
Mrs. Cecille M. Stampa, OBE, JP

## Assessors to the Executive

Mr. Gareth Evans  
Mr. John Price  
Mr. David Evans

Welsh Office (to Feb. '86)  
Welsh Office (from March '86)  
Welsh Office

## Auditors Bankers

Messrs Zeidman & Davis  
Midland Bank plc, Caerffili

# TAKE CARE PROJECT MANAGEMENT COMMITTEE

Sir Bryan Hopkin (Chairman)  
Hywel Griffiths  
Aubrey Jones  
Allan Bellett  
Malcolm Miles

Councillor Tyssul Watkins  
Tom Bell  
Judith Bevan  
Jane Minter  
Gareth Hughes



# THE COUNCIL'S STAFF

## **Director & Secretary Development Officers**

Mr. Hywel Griffiths  
Mrs. Lynda Garfield  
Mr. Roger Hopkins  
Mr. Howard John  
Mrs. Lindsey Williams

## **Finance Officer**

Mr. Andrew Hurd

## **Secretary to Opportunities for Volunteering in Wales**

Mr. Stan Salter

## **Secretary to the Working Parties**

Mrs. June Morris (to 30.6.85)

## **Temporary Editor Network Wales**

Mr. Robert Peart (to 31.8.85)

## **Temporary Projects Development Officer**

Mr. Peter Bryant (from 2.9.85)

## **Secondment to Charities Information Unit**

Mr. Brian Mountford

## **Receptionist & Information Assistant**

Mrs. Valarie Crees (from 25.10.85)

## **Clerical Officers**

Mrs. Jan Ashcroft  
Miss Maura Coll (to 30.6.85)  
Miss Diane Caple  
Mrs. Carol James  
Mrs. Pauline Turnbull (to 30.9.85)

## **Resident Caretakers**

Mr. & Mrs. B.T. Lewis (to 31.10.85)

# MEMBERSHIP OF THE COUNCIL (AT 31.3.86)

## INDIVIDUAL MEMBERS

Rev. Douglas Bale  
Mr. John Barnes  
Professor Maurice Broady  
Mr. G.T. Cantley  
Mr. Ivor V. Cassam  
Dr. T. Chapman  
Sir William R. Crawshay  
Mr. L. Churchman Davies  
Dr. A.B. Oldfield Davies  
Lady Olwen Carey Evans  
Mr. Hywel Griffiths  
Mr. C.E. Harrison  
The Rt. Hon. Lord Heycock  
Mr. H. Noel Jerman

Mr. Aubrey Jones  
Mr. J.O. Jones  
The Earl of Lisburne  
Mrs. G.M. Lysaght  
Mr. T. George Parry  
Mr. Julian Phillips  
Mr. Leslie Sketch  
Mrs. C.M. Stampa  
Mr. H. Hugh Thomas  
Mr. R.M. Thomas  
Sir William Thomas  
Professor G.F. Thomason  
Mr. Wynford Vaughan-Thomas  
Sir Donald Walters

## AFFILIATE MEMBERS

Action Resource Centre  
Age Concern Wales  
Arts for Disabled People in Wales  
Association of Crossroads Care Attendant  
Schemes  
Boys' Clubs of Wales  
British Red Cross Society (Wales)  
Centre for Applied Social Studies, U.C. Swansea  
The Children's Society  
Clwyd Voluntary Services Council  
Coleg Harlech  
Community Projects Foundation  
Council for the Protection of Rural Wales  
Council for Wales of Voluntary Youth Services  
Cruse  
Dr. Barnardo's  
Dyfed Association of Voluntary Services  
Eisteddfod Genedlaethol

Equal Opportunities Commission  
Glamorgan Community Services Council  
Gofal Cymdaethasol Gwynedd  
Gwent Voluntary Services Council  
Gwynedd Rural Council  
Honorable Society of Cymrodorion  
Keep Wales Tidy Campaign  
Merched Y Wawr  
Mudiad Ysgolion Meithrin  
Muscular Dystrophy of G.B. and N.I.  
National Association of Citizens Advice Bureaux  
National Council of Voluntary Organisations  
National Council of YMCA's of Wales  
National Children's Home  
National Federation of Women's Institutes  
National Library of Wales  
National Museum of Wales  
National Union of Teachers

Order of St. John  
Playboard  
Powys Self Help  
Prince of Wales Committee  
Rotary International  
Royal Welsh Agricultural Society  
Salvation Army Social Services  
Save the Children Fund  
Soroptomists International  
South Glamorgan Intervol  
Stillbirth and Neonatal Death Society  
Swansea Council for Voluntary Service  
United Nations Association  
University of Wales Faculty of Education  
Urdd Gobaith Cymru  
The Volunteer Centre  
Wales Association of County Voluntary Councils

Wales Committee of the Young Farmers Clubs  
Wales Council for the Blind  
Wales Council for the Deaf  
Wales Council for the Disabled  
Wales Mind  
Wales Preschool Playgroups Association  
Wales T.U.C.  
Welsh Association of Youth Clubs  
Welsh Consumer Council  
Welsh Disabled Motorists Club  
Welsh Housing Aid  
Welsh Joint Education Committee  
Welsh Secondary Schools Association  
Welsh Women's Aid  
West Glamorgan CSC  
Women's Royal Voluntary Service, Welsh H.Q.  
The Workers' Educational Association

## REPRESENTING LOCAL GOVERNMENT

Clwyd County Council  
Dyfed County Council  
Mid Glamorgan County Council

Powys County Council  
South Glamorgan County Council

## ASSOCIATE MEMBERS

Afan Community Aid Council  
Arthritis and Rheumatism Council — Cardiff  
Arthritis and Rheumatism Council — Cowbridge  
Arthritis and Rheumatism Council — Rhondda  
Boys' Brigade in Wales  
Breakaway Alcohol Information and Advice  
Centre  
Bridges of Monmouth  
British Red Cross Society — Carmarthen  
British Red Cross Society — Pontypridd  
Cardiff Action Group for Epilepsy  
Cardiff Community Concern  
Cardiff Flatshop  
Cardiff Mind  
Cardiff Student Community Action  
Cardiff Women's Aid  
Cartref Dyffryn Cheshire Home  
Catholic Marriage Advisory Council  
City Centre Youth Project  
The Cyrenians  
Dinas Powis Council of Social Services  
Disabled Drivers' Association (Taff-Rhondda)  
Drama Association of Wales

Drive  
Family Care Housing Association  
Family Planning Association  
Fendale Workman's Hall and Institute  
Duke of Edinburgh's Award Scheme  
Gwent Hospitals Contributory Fund  
The Jane Hodge Holiday Home  
Llandudno & District Standing Conference of  
Women's Organisations  
Llanelli and Dinefwr Community Health Council  
Mencap in Wales  
Merthyr and Cynon Valley Community Health  
Council  
Multiple Sclerosis Society — Caerleon  
Multiple Sclerosis Society — Cardiff  
National Association of Citizens' Advice Bureaux  
— North Wales area  
National Council for Single Women and Her  
Dependents  
Neath Community Resource Centre  
Newport Resource Centre  
N. Wales Association for Spina Bifida and  
Hydrocephalus

Ogmore and District Disabled Group  
Ogwr Community Health Council  
Parkinson's Disease Society  
Pontypridd Volunteer Bureau  
Presbyterian Church in Wales — Youth Service  
The Provincial Board of Mission of the Church in  
Wales  
Radnor Smallholding Project  
Rhymney Valley Community Health Council  
St. Asaph Diocesan Association for Social Work  
St. David's Foundation  
St. Jude's Society  
South East Wales Mission to the Adult Deaf and  
Dumb  
South Glamorgan Care for the Elderly  
South Glamorgan Council on Alcoholism

South Glamorgan Playbus Association  
South Wales Association for Spina Bifida and  
Hydrocephalus  
South Wales Marriage Guidance Council  
South Wales Talking Magazine Association  
The Spastics Society  
Teen Challenge  
Toc H Centre  
United Council on Alcohol and Other Drugs  
Wrexham and District Handicapped Childrens  
Society  
Welsh Association of Community and Town  
Councils  
Welsh Women's Aid, Rural Office  
Ynys Mon/Anglesey Community Health Council  
Youth Hostels Association

# ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1986

## Auditors' Report to the Members of the Wales Council for Voluntary Action

We have audited the financial statements on pages 17 to 28 in accordance with approved Auditing Standards.

In our opinion the financial statements, which have been prepared under the historical cost convention as modified by the revaluation of Freehold Property, give a true and fair view of the state of the company's affairs at 31st March, 1986 and of its net deficit and source and application of funds for the year ended on that date and comply with the Companies Act 1985.

**ZEIDMAN AND DAVIS,**  
Certified Accountants.

Dated: 2nd July, 1986  
Lawrence House, Caerphilly, Mid Glam.



# WALES COUNCIL FOR VOLUNTARY ACTION

## BALANCE SHEET AS AT 31ST MARCH, 1986.

	Note	1985	
		£	£
TANGIBLE FIXED ASSETS			
Freehold Property	10(b)	200000	200000
CURRENT ASSETS			
Debtors and Prepayments	10(c)	3710	3740
Cash at Bank	10(d)	57650	47535
Cash in Hand		108	108
		<u>61468</u>	<u>51383</u>
CREDITORS: amounts falling due within one year	10(c)	<u>40223</u>	<u>9682</u>
NET CURRENT ASSETS		21245	41701
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>221245</u>	<u>241701</u>
RESERVES			
Accumulated Funds	10(a)	136503	157427
Revaluation Reserve	11	82502	82502
Funds under the control of Council for specific Purposes	6	2240	1772
		<u>221245</u>	<u>241701</u>

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# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1986.

	Note	1985	
		£	£
<b>INCOME</b>			
Grants for General Purposes	5(a)	141000	155000
Other Income	5(b)	15981	15157
Opportunities for volunteering	8	191388	190796
SCOVO Project	9(a)	19125	19851
Community Initiatives Unit	9(b)	12184	—
		<u>379678</u>	<u>380804</u>
<b>EXPENDITURE</b>			
Administrative Expenditure	7(a)	139651	141865
Accommodation Costs	7(b)	6492	7551
Net Expenditure on Fixed Assets	7(c)	6708	889
Opportunities for Volunteering	8	218638	163947
SCOVO Project	9(a)	16929	18948
Community Initiatives Unit	9(b)	<u>12184</u>	<u>—</u>
		<u>400602</u>	<u>333200</u>
Operating (Deficit)/Surplus	10(a)	(20924)	47604
Accumulated Funds at 31st March, 1985		<u>157427</u>	<u>109823</u>
Accumulated Funds at 31st March, 1986		<u>136503</u>	<u>157427</u>

# STATEMENT OF THE SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 31ST MARCH, 1986

	£	1985 £
<b>SOURCE OF FUNDS</b>		
Funds received in year:		
Net Income (Deficit) for the year	(20924)	47604
Funds received for Specific Purposes	468	1772
	<u>(20456)</u>	<u>49376</u>
<b>INCREASE (DECREASE) IN WORKING CAPITAL</b>		
Increase (Decrease) in Debtors	(30)	384
(Increase) Decrease in Grants received in advance	(5500)	(3000)
(Increase) Decrease in Grants awarded but not paid	(25828)	—
(Increase) Decrease in Sundry Creditors	787	(5366)
Increase (Decrease) in Net Cash Funds	10115	57358
	<u>(20456)</u>	<u>49376</u>

continued over ►

# NOTES TO THE FINANCIAL STATEMENTS

## 1. CHARITABLE STATUS

The Council is a registered charity under the Charities Act 1960 and is accordingly exempt from taxation on its charitable activities.

## 2. LIABILITY OF MEMBERS

The company is limited by guarantee and has no share capital. The Memorandum of Association provides that every member is liable to contribute a sum not exceeding £1 in the event of the company being wound up while he is a member or within one year of ceasing to be a member.

## 3. FINANCIAL STATEMENTS

It is considered that the analysis of Income and Expenditure shown in the Financial Statements is more informative than that required by the Companies Act 1985.

The Financial Statements were approved by members of the Executive Committee on 3rd July, 1986.

## 4. ACCOUNTING POLICIES

(a) The accounts have been prepared under the historical cost convention as modified by the revaluation of Freehold Property.

There has been a change in the basis of accounting in that the accounts now include all funds under the control of the Council. The corresponding figures for the previous year have been amended to give a true comparison.

(b) The whole cost of office furniture and equipment has been charged to Income and Expenditure Account when incurred. This treatment does not comply with the statement of Standard Accounting Practice No. 12, which requires the cost of fixed assets to be written off over their expected useful lives.

(c) Rental income and bank deposit interest are included as income on an accruing basis.

Donations are included when they are received.

Grants are included in the year to which they relate.

(d) No account had been taken of stocks of publications or stationery.

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# NOTES TO THE FINANCIAL STATEMENTS

## 5. INCOME

1986

1985

(a) Grants for General Purposes:

Welsh Office	130500	150000
Carnegie Trust	5000	5000
National Westminster Bank	3000	—
Charities Aid Foundation	2500	—
	<u>141000</u>	<u>155000</u>

(b) Other Income:

Agency Fees	—	3383
Rental Income	10877	7409
Bank Deposit Interest	2365	1120
Subscriptions and Donations	2353	1920
Sundries	386	1325
	<u>15981</u>	<u>15157</u>

## 6. FUNDS FOR SPECIFIC PURPOSES

Funds at 1st April, 1985	1772	—
Received:		
Save the Children Fund	93	92
Welsh Sports Association for the Disabled	164	149
Epilepsy Campaign — Jane Hodge Home	—	500
Opportunities for Volunteering in Wales —		
Welsh Office	<u>2940</u>	<u>3050</u>
	4969	3791
Expended: for the specified purposes	<u>2729</u>	<u>2019</u>
Funds at 31st March, 1986	<u>2240</u>	<u>1772</u>

# NOTES TO THE FINANCIAL STATEMENTS

## 7. EXPENDITURE

	1985	1986
(a) Administrative Expenditure:		
Salaries	81617	84821
Social security payments	7990	8103
Employers' pension contributions	7128	5246
Redundancy and ex-gratia payments	—	5572
Travelling and subsistence	9948	7236
Equipment leasing and maintenance	3316	3787
Insurances	789	847
Printing, stationery and office supplies	2011	1599
Postages and telephone	8384	6480
Publications and advertising	6887	9029
Conferences, meetings and training courses	3111	2297
Working party expenses	1481	1411
Miscellaneous expenses	991	760
'Network' Editing fees	2800	1200
Consultancy fees	1150	1000
Bank charges and professional fees	44	527
Audit fee	1950	1950
	<hr/>	<hr/>
	139651	141865
(b) Accommodation Costs:		
Rent	—	233
Rates	3548	4161
Insurance	1013	944
Lighting and heating	794	1321
Cleaning and maintenance	1137	892
	<hr/>	<hr/>
	6492	7551
(c) Net expenditure on fixed assets:		
Office furniture and equipment	6988	1811
<u>Less: Sale of equipment</u>	<u>280</u>	<u>922</u>
	<hr/>	<hr/>
	6708	889

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# NOTES TO THE FINANCIAL STATEMENTS

## 8. OPPORTUNITIES FOR VOLUNTEERING IN WALES

	1986	1985
Income:		
Grants received from Welsh Office	190000	190000
Bank interest	1388	796
	<u>191388</u>	<u>190796</u>
Expenditure:		
Grants awarded to projects	180926	151808
<u>Less: Grants returned from projects</u>	<u>6253</u>	<u>923</u>
	174673	150885
Grants awarded but not yet paid	25828	—
	<u>200501</u>	<u>150885</u>
Operating costs	18137	13062
	<u>218638</u>	<u>163947</u>
	(27250)	26849
Funds held at 31st March, 1985	31544	4695
Funds held at 31st March, 1986	<u>4294</u>	<u>31544</u>

# NOTES TO THE FINANCIAL STATEMENTS

## 9. SPECIAL PROJECTS

	1986	1985
(a) SCOVO Project		
Income:		
Grants from Welsh Office	18993	19792
Bank interest	132	59
	<u>19125</u>	<u>19851</u>
Expenditure:		
Operating Costs	<u>16929</u>	<u>18948</u>
	2196	903
Funds held at 31st March, 1985	<u>903</u>	<u>—</u>
Funds held at 31st March, 1986	<u>3099</u>	<u>903</u>
(b) Community Initiatives Unit	Period 12.9.85 to 31.3.86.	
Income:		
Grants from Manpower Services Commission	12184	
Expenditure:	<u>12184</u>	
Comparative figures are not shown for this project owing to the change in the accounting period	<u>—</u>	

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# NOTES TO THE FINANCIAL STATEMENTS

## 10. FUNDS UNDER THE CONTROL OF THE COUNCIL

(a) ACCUMULATED FUNDS:	1986	1985
Accumulated Funds at 31st March, 1985:		
Main Fund	124980	105128
Opportunities for Volunteering in Wales	31544	4695
SCOVO Project	903	—
	<u>157427</u>	<u>109823</u>
Operating (Deficit)/Surplus for the year:		
Main Fund	4130	19852
Opportunities for Volunteering in Wales	(27250)	26849
SCOVO Project	2196	903
	<u>(20924)</u>	<u>47604</u>
Accumulated Funds at 31st March, 1986:		
Main Fund	129110	124980
Opportunities for Volunteering in Wales	4294	31544
SCOVO Project	3099	903
	<u>136503</u>	<u>157427</u>
(b) TANGIBLE FIXED ASSETS		
Freehold Property	<u>200000</u>	<u>200000</u>
The freehold property, 'Llys Ifor', Crescent Road, Caerphilly was professionally revalued at £200,000 on 14th March, 1984 by Messrs. Brinson & Co., Chartered Surveyors, Caerphilly. In doing so the existing use basis of the valuation was used.		
(c) DEBTORS		
Accounts receivable	198	1079
Interest accrued	1448	1052
Prepayments	2064	1609
	<u>3710</u>	<u>3740</u>



# NOTES TO THE FINANCIAL STATEMENTS

## 10. FUNDS UNDER THE CONTROL OF THE COUNCIL

	1986	1985
(d) CASH AT BANK		
Main Account	23923	14934
Opportunities for Volunteering in Wales Account	30035	31347
SCOVO Account	3690	1254
Community Initiatives Unit	2	—
	<u>57650</u>	<u>47535</u>
(e) CREDITORS: Amounts falling due within one year:		
Trade Creditors	340	2585
Accruals	5555	4097
Deferred income — grants received in advance	8500	3000
Grants awarded but not paid	25828	—
	<u>40223</u>	<u>9682</u>

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# NOTES TO THE FINANCIAL STATEMENTS

## 11. REVALUATION RESERVE

	1986	1985
Surplus on revaluation of freehold buildings	<u>82502</u>	<u>82502</u>

## 12. EXECUTIVE COMMITTEE

No members of the Executive Committee receive any emoluments from the Council.

## 13. EMPLOYEES

The average number of core staff employed by the Council each week was 10 (1985 — 10) and the aggregate of remuneration paid was £81,671 (1985 — £84,821).

In addition the average number of staff employed on special projects each week was 4 (1985 — 3) and the aggregate of remuneration paid was £25,374 (1985 — £17,466).



